



Port Charlotte High School

School and Community Service Documentation Form (School Year 2022-2023)

****When completing the form, please print clearly for quicker processing****

Student Name: _____ Student ID #: _____

Class of 20_____

Service Date(s)	Type of Volunteer Work (activity or task performed) or Paid Work	Hours Served/Worked	Contact Person's PRINTED Name and Phone Number

GRAND TOTAL:

(Student Signature)

Forms can be returned to Mrs. McIntosh or Ms. Terry in the CIC. If you have any questions regarding this form, please email Brittany.mcintosh@yourcharlotteschools.net and/or Joanne.terry@yourcharlotteschools.net

Reminders:

1. Students should check the accumulation of their hours on a regular basis through their FOCUS account. Select Demographics and click on Graduation to see your updated hours.
2. Silver Cord Eligibility—150 Total hours must be completed during student's high school years **(50 of those hours must be WITHIN THE STUDENTS SENIOR YEAR)**
3. Florida Bright Futures Eligibility Requirement: FL Academic Scholar (100 Hours) & Florida Medallion Scholar (75 Hours). Florida Bright Futures will receive the hours that are recorded in FOCUS.
4. Florida Bright Futures reserves the right to request timecards and/or documentation of employment from your employer.

MAKE A COPY OF ALL COMMUNITY HOUR SHEETS PRIOR TO TURNING IN FORMS. KEEP FOR YOUR RECORDS!!!

This form is DUE on or before Friday May 12, 2023